MINUTES OF THE REGULAR MEETING

MAY 19, 2025

GARFIELD TOWNSHIP HALL, ENGADINE, MI 49827

THE MEETING WAS CALLED TO ORDER BY SUPERVISOR BUTKOVICH AT 6:30 P.M. WITH THE PLEDGE.

ROLL CALL: PRESENT – D. BUTKOVICH, FILLMAN, ALBRIGHT AND M. BUTKOVICH.

ABSENT: S. BUTKOVICH

MINUTES: **MOTION BY** D. BUTKOVICH, SECONDED BY ALBRIGHT TO APPROVE THE MINUTES OF THE APRIL 21ST REGULAR MEETING AND MAY 15TH SPECIAL MEETING AS PRINTED. MOTION CARRIED.

TREASURER’S REPORT: **MOTION BY** FILLMAN, SECONDED BY ALBRIGHT TO APPROVE THE TREASURER’S REPORT AS OF APRIL 30TH AS PRINTED. MOTION CARRIED.

ADDITIONAL BILLS FOR APPROVAL: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO APPROVE THE ADDITIONAL BILLS FOR PAYMENT. MOTION CARRIED.

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| GENERAL FUND |  |
|  |  |
| D & D HOME CENTER | $361.79 |
| DEWYSE CONSTRUCTION | $4,800.00 |
| U.S. POSTMASTER | $1,460.00 |
| QUILL | $449.56 |
| MICHIGAN TOWNSHIP ASSOC | $1,907.72 |
| ACCIDENT FUND | $2,269.87 |
|  |  |
|  | $11,248.94 |
|  |  |
| FIRE FUND |  |
|  |  |
| SUPERIOR UPFITTING | $1,420.00 |
| ACCIDENT FUND | $296.07 |
|  |  |
|  | $1,716.07 |
|  |  |
| AMBULANCE FUND |  |
|  |  |
| AIRGAS | $504.70 |
| SUPERIOR UPFITTING | $1,420.00 |
| ACCIDENT FUND | $2,368.56 |
|  |  |
|  | $4,293.26 |

**NEW BUSINESS:**

JANITOR/MAINTENANCE POSITION: THERE WERE NO APPLICANTS FOR THE JANITOR/MAINTENANCE POSITION. AT THE MAY 15TH SPECIAL MEETING IT WAS DECIDED TO RE-ADVERTISE THE POSITION WITH A NEW DEADLINE FOR SUBMISSION OF JUNE 2ND AND A SPECIAL MEETING SET FOR JUNE 5TH TO INTERVIEW APPLICANTS.

AMERICAN LEGION SUPPORT LETTER: **MOTION BY** FILLMAN, SECONDED BY ALBRIGHT TO APPROVE THE LETTER OF SUPPORT FOR THE AMERICAN LEGION POST 290 GRANT APPLICATION TO GRAYMONT FOR AN ANSUL SYSTEM. MOTION CARRIED.

TOLCA FIREWORKS PERMIT: **MOTION BY** FILLMAN, SECONDED BY M. BUTKOVICH TO APPROVE TOP OF THE LAKES COMMUNITY ASSOCIATION FIREWORKS PERMIT FOR JULY 4TH. MOTION CARRIED.

SPRAY FOR SPIDERS/ANTS: **MOTION BY** D. BUTKOVICH, SECONDED BY ALBRIGHT TO HIRE PAINTER PEST CONTROL TO DO THE ANNUAL SPRAYING OF SPIDERS AND ANTS ON ALL TOWNSHIP BUILDINGS. MOTION CARRIED.

SOLAR ORDINANCE RESOLUTION: **MOTION BY** D. BUTKOVICH, SECONDED BY M. BUTKOVICH TO ADOPT THE SOLAR ORDINANCE WITH AUTHORIZING RESOLUTION 2025-11. ROLL CALL: YES: D. BUTKOVICH, M. BUTKOVICH, ALBRIGHT AND FILLMAN. NO: NONE. ABSENT: S. BUTKOVICH. MOTION CARRIED.

MASTER PLAN RESOLUTION: **MOTION BY** FILLMAN, SECONDED BY ALBRIGHT TO ADOPT THE MASTER PLAN WITH AUTHORIZING RESOLUTION 2025-10. ROLL CALL: YES: FILLMAN, ALBRIGHT, D. BUTKOVICH AND M. BUTKOVICH. NO: NONE. ABSENT: S. BUTKOVICH. MOTION CARRIED.

LAWNMOWER BIDS: **MOTION BY** ALBRIGHT, SECONDED BY D. BUTKOVICH TO ACCEPT THE BID BY STEVE RICHARDS OF $200.00 EACH FOR THE LAWNMOWERS. MOTION CARRIED.

MARIHUANA ESTABLISHMENT & FACILITIES APPLICATION EXTENSION: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO ADOPT RESOLUTION 2025-09 TO EXTEND THE RECEIPT PERIOD FOR APPLICATIONS FOR AUTHORIZATION OF MARIHUANA ESTABLISHMENTS AND MARIHUANA FACILITIES UNTIL AUGUST 18, 2025. ROLL CALL: YES: D. BUTKOVICH, FILLMAN, M. BUTKOVICH AND ALBRIGHT. NAYS: NONE. ABSENT: S. BUTKOVICH. MOTION CARRIED.

MAINTENANCE ENCLOSED TRAILER: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO PURCHASE A 16 FOOT ENCLOSED TRAILER FOR MAINTENANCE FROM FISH AND HUNT SHOP FOR $10,750.00. MOTION CARRIED.

WREATHS ACROSS AMERICA: **MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO ALLOW THE VALLIER FAMILY TO PARTNER WITH WREATHS ACROSS AMERICA TO PLACE WREATHS ON VETERAN’S GRAVES AT THE ENGADINE CEMETERY ON DECEMBER 13TH. MOTION CARRIED.

WEBSITE EDITOR: TRUSTEE ALBRIGHT AGREED TO BE THE WEBSITE EDITOR.

**UNFINISHED BUSINESS:**

TOWNSHIP PERSONNEL POLICY: NO UPDATE.

RISK CONTROL ASSESSMENT REVIEW: NO NEW UPDATE FOR THE TOWNSHIP. THE FIRE DEPARTMENT IS WORKING ON THE POLICIES.

CHIPPEWA, LUCE, MACKINAC CONSERVATION DISTRICT GRANT: SUPERVISOR BUTKOVICH REPORTED CLERK FILLMAN AND HE MET WITH THE GRANT REPRESENTATIVE TO REVIEW THE TREES TO BE REMOVED FROM THE MILL POND AND ENGADINE CEMETERY AND PLACEMENT OF NEW TREES. FOR EVERY ONE TREE REMOVED, TWO ARE TO BE PLANTED. SUPERVISOR BUTKOVICH IS WAITING ON AN ESTIMATE FROM NORTHERN NURSERY FOR THE REPLACEMENT TREES.

HIRE SUMMER MAINTENANCE HELPER: **MOTION BY** D. BUTKOVICH, SECONDED BY ALBRIGHT TO HIRE MICHEAL STEPHENSON AS THE SUMMER MAINTENANCE HELPER. MOTION CARRIED.

LMAS DISTRICT HEALTH DEPT: NO UPDATE.

**PUBLIC INPUT:** NONE

AMBULANCE REPORT:

ONE OF THE PRIMARY PARAMEDICS WILL BE OFF ON A SURGICAL AND RECOVERY LEAVE UNTIL ABOUT LABOR DAY. THE STATE OF MICHIGAN WILL ALLOW FOR BASIC LIFE SUPPORT RUNS WITH ECHO RESPONDING WHEN NO PARAMEDIC IS ON THE SCHEDULE. REPORTING OF THE SCHEDULE TO THE STATE IS REQUIRED DURING THIS TIME UNTIL WE CAN RETURN TO FULL TIME ADVANCED LIFE SUPPORT RUNS.

#792 REPAIRS: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO HIRE BEAUDOIN’S SERVICE TO INSTALL THE REPLACEMENT FUEL TANK, FIX THE AIR CONDITIONING AND INSTALL A BRAKE DUST SHIELD ON #792 FOR AN ESTIMATED COST OF $1,700.00. MOTION CARRIED.

#791 A/C: THERE ARE NO ELECTRIC VALVES ON #791 TO SWITCH THE UNIT FROM HEAT TO AIR CONDITIONING. IT HAS TO BE DONE MANUALLY. R&R TRUCK REPAIR WAS HERE AND MADE THE SWITCH. THE BOARD REQUESTED A QUOTE FROM R&R TRUCK REPAIR TO INSTALL ELECTRIC VALVES.

THE CURRENT ZOLL MONITOR IS 10 YEARS OLDS. THEY ARE HAVING RANDOM ISSUES WITH THE MONITOR’S DISPLAY NOT WORKING. THEY HAVE SENT IT IN BUT ZOLL HASN’T FOUND ANY PROBLEM. THE CABLES WERE REPLACED AND NOW IT IS WORKING. A DISCUSSION FOLLOWED ABOUT PURCHASING THE NEW MONITOR NOW INSTEAD OF WAITING ON THE GRAYMONT GRANT. ALSO, THE BOARD REQUESTED INFORMATION ON HOW LONG IT WOULD TAKE TO GET THE NEW MONITOR IF WE PURCHASE NOW OR CONTINUE WITH APPLYING FOR THE GRAYMONT GRANT.

**MOTION BY** FILLMAN, SECONDED D. BUTKOVICH TO PURCHASE ANOTHER SET OF CABLES FOR THE ZOLL MONITOR. MOTION CARRIED.

ASSESSOR REPORT:

ASSESSOR MAKI REPORTED SHE HAS ROLLED OVER THE DATA BASE FOR 2026. SHE HAS DOWNLOADED ALL THE DOCUMENTS TO MI SUITE FOR THE STATE AUDIT. ALL OF THE PA 660 REQUIRED DOCUMENTS ARE ON THE TOWNSHIP WEBSITE.

FIRE REPORT:

**MOTION BY** D. BUTKOVICH, SECONDED BY M. BUTKOVICH TO PURCHASE HELMET ID NUMBERS AND A SCBA MASK FROM POMASL FIRE EQUIPMENT FOR A TOTAL OF $507.00. MOTION CARRIED.

THE ANNUAL HOSE TESTING WILL BE CONDUCTED ON MAY 29TH.

ROADS:

PLEASANT AVENUE: MACKINAC COUNTY ROAD COMMISSION WILL HAVE PAYNE & DOLAN GRIND UP THE PAVEMENT ON PLEASANT AVENUE.

HILLTOP SUBDIVISION: PAYNE & DOLAN IS WORKING ON THE HILLTOP SUBDIVISION. PAVING SHOULD BEGIN AFTER MEMORIAL DAY WEEKEND.

PATZER ROAD: **MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO APPROVE THE PATZER ROAD AGREEMENT TO APPLY FOUR INCHES OF GRAVEL FOR $23,338.00 WITH THE TOWNSHIP SHARE BEING $15,169.70. MOTION CARRIED.

ROBINSON ROAD: **MOTION BY** ALBRIGHT, SECONDED BY M. BUTKOVICH TO APPROVE THE ROBINSON ROAD AGREEMENT TO APPLY FOUR INCHES OF GRAVEL FOR $27,654.00 WITH THE TOWNSHIP SHARE BEING $17,975.00. MOTON CARRIED.

MARINA:

TRUSTEE ALBRIGHT REPORTED THE MARINA IS OPEN. SOME MINOR REPAIRS TO THE WATER STATIONS NEED TO BE DONE AND THE PARTS HAVE BEEN ORDERED.

BUILDING AND GROUNDS:

SEAL COATING PARKING LOT: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO HIRE U.P. SEAL COATING TO SEAL COAT THE NEW BLACK TOP AREA FOR $8,950.00. MOTION CARRIED.

FLOWER POTS: A DISCUSSION WAS HELD ABOUT ADDING FLOWER POTS TO NAUBINWAY. DEB KLEINBROOK FILLED THE BOARD IN ON WHAT THE MDOT REQUIREMENTS TO HAVE FLOWERS ON THE MEDIANS ALONG U.S. HIGHWAY 2 AND THE REJECTIONS OF THE PROPOSALS PRESENTED. DENNIS LAMBERT HAS VOLUNTEERED TO PLANT AND WATER THE ENGADINE FLOWER POTS. THE BOARD AGREED TO PURCHASE SIX MORE FLOWER POTS, 4 FOR THE NAUBINWAY PAVILION AND 2 FOR THE MARINA.

**COMMUNICATIONS:**

NORTHERN MICHIGAN PUBLIC SERVICE ACADEMY – A LETTER STATING THE NORTHERN MICHIGAN PUBLIC SERVICE ACADEMY WILL BE PHASED OUT DUE TO THE RETIREMENT OF THE DIRECTOR, SEMINAR CHALLENGES DURING WINTER WEATHER AND THE AVAILABILITY OF MORE ONLINE TRAINING.

LUCE COUNTY EDC – SAVE THE DATE FOR THE ANNUAL LEGISLATIVE LUNCHEON ON OCTOBER 3RD AT ZELLARS VILLAGE INN.

EGLE – A PERMIT FOR AMERICAN TRANSMISSION COMPANY TO DREDGE FOR THE REPLACEMENT OF ONE GUYED WOODEN STRUCTURE WITH ONE STEEL MONOPOLE ON A CONCRETE FOUNDATION.

**MOTION BY** FILLMAN, SECONDED BY ALBRIGHT TO ADJOURN AT 8:18 P.M. MOTION CARRIED.

RESPECTFULLY SUBMITTED:

PAULA FILLMAN

GARFIELD TOWNSHIP CLERK

(THESE DRAFT MINUTES ARE SUBJECT TO CORRECTION AND APPROVAL AT THE NEXT BOARD MEETING.)